



DIGITAL CAMERA USE POLICY

Photographs must be for personal use only.

Photographs may not be published, posted on the Internet, donated or sold to another repository or exhibited in any way.

Patrons interested in acquiring high resolution, publishable images for a fee should ask the Reference staff about options.

Reference staff, the Reading Room, or other researchers may not be photographed.

Use of flash equipment other supplemental lighting, selfie sticks, tripods, stabilizing devices, or similar equipment to aid in taking photos of materials is prohibited.

Handle the material with care. Please ask reference staff if you require assistance.

A completed Digital Camera Citation Form must be included in each shot.

Patrons taking photographs are responsible for complying with copyright law.

There is a \$12 (non-member) / \$10 (member) per day fee to use a digital camera in the Reading Room.

By signing this document, I agree to indemnify and hold harmless the Georgia Historical Society, its agents and employees against all claims, demands, costs, and expenses incurred by copyright infringement or any other legal or regulatory cause of action arising from the use of these photographs.

I have read the Digital Camera Use Policy and agree to abide by its terms. If I fail to comply, I understand that my privilege to use a digital camera in the Georgia Historical Society Reading Room will be rescinded.

Name (print): _____

Signature: _____

Date: _____

FOR INTERNAL USE:

Registered by: _____

Citations: _____