



## Research and Program Intern

### **The Organization**

The Georgia Historical Society (GHS) is the premier independent statewide institution responsible for collecting, examining, and teaching Georgia and American history. GHS houses the oldest and most distinguished collection of materials related exclusively to Georgia history in the nation with over five million unique archival treasures. To learn more, go to [www.georgiahistory.com](http://www.georgiahistory.com).

### **Internship Summary**

The Georgia Historical Society seeks an organized, detailed-oriented, and energetic student who wants to gain industry knowledge through experience with the daily operations of a nationally recognized education and research institution. The successful candidate will assist with special projects, predominantly pertaining to archival research and writing.

Based at the GHS Savannah headquarters, duties will include resource development related to the archival materials in the Peyton Anderson papers located in the Georgia Historical Society collection, as well as additional program and general office support. This internship will also include website content development as well as assistance with various other GHS educational programs. This summer internship (May 2026 – July 2026) will require 15-20 hours per week during the internship period. A stipend is available for this internship.

### **Requirements**

The ideal candidate will have an interest in history, public history, educational programming, journalism, museum education, archives, and/or non-profit management. A content focus in journalism or journalistic history is a plus. Must have completed at least two academic years of coursework toward a degree in Education or History, or a related field, such as Anthropology, Sociology, Journalism/Communications, or Library and Information Science by July 2026. Must be flexible, self-motivated, and organized with strong attention to detail, excellent written and verbal communication skills, and customer service experience. Intermediate knowledge of Microsoft Office including Word and Excel required. Experience with Word Press, Canva, and/or content management systems (such as ArchiveSpace, ArchivEra, PastPerfect, etc.) is a plus.

A complete application will include a cover letter, resume, and 500-word writing sample.

### **To Apply**

Application Period: April 1, 2026 – April 20, 2026

Send cover letter, resume and writing sample to:

Research and Program Internship

Georgia Historical Society

104 West Gaston Street

Savannah, GA 31401

Fax: 912.651.2831

Email: [jobs@georgiahistory.com](mailto:jobs@georgiahistory.com)

*No phone calls please*