



501 Whitaker Street ■ Savannah, GA 31401 ■ Tel 912-651-2125 ■ Fax 912-651-2831 ■ [www.georgiahistory.com](http://www.georgiahistory.com)

### BASIC SEARCH REQUEST FORM

Professional research staff will consult up to 5 *indices* specified by the patron per request. Payment must be submitted with your request (cash, check, money order, or credit card). ***Research Request fees are non-refundable.*** Requests submitted without payment will be returned unfulfilled. Fees for Basic Searches include up to 5 photocopies, a brief summary of results, and are as follows:

- \$10 for non-members
- \$8 for members
- \$10 Rush fee – two week turn-around (additional to search fee)
- Shipping, handling, and tax charges (as applicable) will apply to mailed photocopies that exceed the 5 copy limit.

Fees for additional photocopies are assessed on a per page basis (see Photocopy Fee Schedule.) *Fees are nonrefundable; search results are not guaranteed.*

*\*\* Please note: Each request must be for one individual or topic. Please do not submit additional requests until you have received a response from any previous request. \*\**

**Patron Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_ **Expiration:** \_\_\_\_\_

**Signature (for credit card authorization)** \_\_\_\_\_

**In the space below, please indicate the individual, topic, building, etc., for which you would like staff to search in available indices (specify indices on the next page). Please be as specific as possible. Attach additional pages if you need additional space.**

**Below is a list of some of the most frequently used indices in the GHS collection. Please select up to 5 that you would like staff to consult. If you do not know which to select, or do not indicate any, staff will consult those considered most appropriate for your request.**

- \_\_\_ 1790 Reconstructed Census for GA\*^
- \_\_\_ 1820 Census Index for GA\*^
- \_\_\_ 1830 Census Index for GA\*^
- \_\_\_ 1840 Census Index for GA\*^
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- \_\_\_ 1900 Census Index for GA\*^
- \_\_\_ 1910 Census Index for GA\*^
- \_\_\_ 1920 Census Index for GA\*^
- \_\_\_ 1930 Census Index for GA\*^
- \_\_\_ *Ancestry.com* general index search\*\*
- \_\_\_ Cemetery Indices
- \_\_\_ Death Register for GA, 1919-1993 (specify 5-year range)\*
- \_\_\_ GHS Manuscript Collection Index (includes visual materials)
- \_\_\_ Map Collection Index
- \_\_\_ Naturalization Index, 1790-1910 (Savannah and Chatham County)\*
- \_\_\_ Savannah City Directories (specify 5-year range)
- \_\_\_ Savannah Newspaper Index (specify 5-year range)
- \_\_\_ Vertical File Index (includes biographical and building entries)
- \_\_\_ *Colonial Soldiers of the South*, by Murtie June Clark
- \_\_\_ *Dictionary of Georgia Biography*, edited by Coleman and Gurr
- \_\_\_ *Georgia Historical Quarterly* Index
- \_\_\_ *Georgia Place-Names*, by Kenneth Krakow
- \_\_\_ *Historic Savannah*, by Mary L. Morrison (indicate street address)
- \_\_\_ *Historical Register of Officers of the Continental Army*, by Francis B. Heitman
- \_\_\_ *Roster of Confederate Soldiers*, edited by Janet B. Hewitt
- \_\_\_ *Roster of Confederate Soldiers in GA* (infantry only), by Lillian Henderson
- \_\_\_ Other (please specify):

\* Additional photocopies from these public records are .25/page.

\*\* This is a search of the entire *Ancestry.com* database and will retrieve matches from a variety of record types (census, military, vital records, etc.). Please submit an Advanced Search Request for further research into results of an *Ancestry.com* general index search.

^ Please submit an Advanced Search Request for further research into results of a census index search.

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